



Challenge 26 – Caravan, Motorhome and Rooftop Tent Policy

Owner: Challenge 26 Site Services Lead

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Applies to: all adults, leaders, staff, contractors and visitors bringing caravans, motorhomes, or rooftop tents to Challenge 26.

Purpose: to ensure the safe, controlled and compliant use of caravans, motorhomes and similar sleeping vehicles.

1) Event stance (summary)

1. **Advance registration required:** Anyone planning to bring a caravan, motorhome or rooftop tent must inform the event team in advance by emailing challenge26@cycscouts.org.uk.
2. **Designated parking only:** These units must be parked only in the designated caravan/motorhome area, not in Group camping locations, to maintain safe spacing, fire safety and overall event layout.
3. **Check-in required:** On arrival, drivers must report to the **event admin point or designated caravan parking team member** before locating or siting their caravan or motorhome. They must follow directions given by the event team.
4. **Types of sleeping facilities:** Rooftop tents and any other vehicles used for sleeping are treated in the same way as caravans and motorhomes for the purposes of siting, safety, and movement restrictions.
5. **Safe condition required:** All caravans, motorhomes and rooftop-tent vehicles must be in a safe state of repair – including *in-date gas hoses* and safe, secure installation of equipment.
6. **No electrical hookups:** Hook-up facilities are **not** provided. Any generators used must follow camp quiet hours: **off between 23:00 and 07:00**.



7. **No vehicle movement:** Once parked on Friday, caravans, motorhomes, and associated vehicles must not be moved until departure on Sunday **unless accompanied by an event team marshal**. Support for this can be arranged via the admin point.

2) Location and siting of caravans, motorhomes and rooftop tents

- Units must be placed only in the **designated area** to maintain safe spacing, preserve emergency access routes, and reduce traffic in youth-camping zones. Vehicles or caravans for sleeping are not permitted to pitch within Group camping areas.
- A member of the event team will direct siting to align with the event's risk assessment and safety plan.
- Drivers must comply with the site speed limit of 5mph on camping and activity areas.
- Cars cannot be kept with caravans, and must instead be parked in the site car park.

3) Check-in procedures

- On arrival, drivers must go directly to the **event admin point**.
- After check-in, an event marshal will guide the driver to the designated area and assist with safe positioning.

4) Safety requirements for caravans, motorhomes and rooftop tents

- Vehicles and accommodation units must be roadworthy and in a **safe state of repair**.
- Gas systems must have **in-date, undamaged hoses** and comply with relevant safety standards.
- All fittings, stabilisers, ladders (for rooftop tents) and electrical equipment must be secure and safely installed.



5) Power, generators and noise

- There are **no electrical hookups** at Challenge 26.
- Generators may be used only if:
 - They are safe, well-maintained and placed in a ventilated and secure location.
 - They are earthed and set up as per the 'Access to Site Infrastructure' policy.
 - They comply with quiet-hours rules: **OFF between 23:00 and 07:00**.

6) Vehicle movement restrictions

- After arrival and placement, vehicles may not be moved until the designated departure time on Sunday.
- Exceptions require:
 - A valid reason approved by the event team.
 - Movement **only under escort by an event marshal**, to maintain safety around young people and adults.

7) Implementation and communication

- The policy will be included in pre-event information, leader briefings, and staff and contractor inductions.
- Designated maps, access procedures and movement rules will be shared with registered caravan/motorhome users.
- All drivers must follow instructions from the event team and comply with the event risk assessment at all times.

8) Responding to issues or safety concerns

- Any concerns about unsafe vehicles, unsafe siting, gas safety, or breaches of movement rules must be reported immediately to the admin point or a member of the management team.
- Issues will be managed following Scouts' general incident and safety reporting guidance.

